

Privacy Policy

BiZone LLC dedicated to protecting your privacy and is serious about its obligations concerning information safety.

If you do not agree with this Privacy Policy, please do not use the cybersecurity service Def.Zone Platform (further - the Platform).

The processor of Personal Data

BiZone LLC registered at: office 515, bld. 1, 4, Olkhovskaya St., Moscow (further - the Company) gathers Personal Data and processes it in the course of its activities. This Privacy Policy explains what the collected data is gathered for, how and why it are used by the Company, and how the Company protects its privacy.

The Privacy Policy is aimed at providing protection of human rights and freedoms during handling of Personal Data in the process of using the Platform.

Terms used in this Privacy Policy

Personal Data is any information identifying a physical person (subject of Personal Data).

Handle/process is the actions performed with Personal Data including: gathering, storage, use, change, deletion and transfer of Personal Data.

Counterparty is a physical person or legal entity being one of the parties of an agreement with the Company in civil law relations.

Cookie files is a small fragment of data sent by the web server and kept on the user's computer.

Trans-border transfer of Personal Data is transfer of Personal Data to the territory of a foreign state.

Platform is the Def.Zone Platform offering cybersecurity services.

For the purpose of this Privacy Policy, the Platform and Modules shall further be jointly referred to as the Platform.

Personal Data handled using the Platform

Using the Platform, the Company can handle Personal Data of the Platform users.

What do we use Personal Data for?

We handle Personal Data to provide the users with an access to the Platform and a possibility to use Def.Zone Cybersecurity Platform and Modules.

What data do we gather and handle using the Platform?

We handle the following types of Personal Data:

- General information about users that they submit (full name, e-mail address, telephone number, organisation, position) in the process of registration.
- If users upload data to obtain access to Platform services, for example, to activate automated mass mailings, then as processors of Personal Data, Bi.Zone shall not bear responsibility for the handling of such data.

In this case your company will be the provider of such data.

You as provider will determine what data should be uploaded and submitted to us for processing.

Handling special categories of Personal Data

Information concerning ethnicity, nationality, political stance, religious or philosophical views, intimate life is not collected by the Platform.

Handling Personal Data of minors

We do not handle Personal Data of minors (under 18 or other age in other jurisdictions) without consent of their parents or legal representatives.

Decision making exclusively on the basis of automated handling

All Personal Data is handled exclusively on the basis of automated processing. We do not make decisions which may entail legal conflicts with the users and which may infringe on their rights and legal interests in any way.

Our principles of Personal Data handling

When handling Personal Data, we adhere to the following principles:

- **We handle Personal Data on lawful, fair and transparent basis.** The following may be used as a legal grounds: agreement, consent to handle Personal Data or legislative requirements and international agreements.
- **We are limited to achieving specific predetermined and legal purposes.** Your Personal Data is used only for achieving the purposes of handling for which they are gathered.
- **We handle Personal Data in the composition and volume stated in the purposes.** We only gather the data necessary for achieving predetermined purposes.
- **We keep Personal Data in a traceable form no longer than is required by the purposes of handling and fulfilling of our obligations.** All Personal Data is destroyed in a timely manner.
- **We provide accuracy, sufficiency and actuality of Personal Data.** We accept necessary measures for deletion or clarification of incomplete or inaccurate Personal Data.

- **We guarantee privacy of Personal Data and apply all necessary organisational and technical measures for their protection.** We strive to take relevant organisational and technical measures to protect your Personal Data against unauthorised or illegal handling and unintentional loss, destruction or damage.
- **We do not combine databases containing Personal Data, for which the purposes of handling are incompatible with each other.** This means that the data gathered for various purposes of handling are kept separately from each other. This does not allow for Personal Data to be used for any other purposes.

We bear responsibility for compliance of our activities with the above principles of Personal Data handling within the frame of applicable law.

Whose Personal Data do we request?

We receive Personal Data only from the Platform users. Perhaps, when using the Platform you may decide to submit Personal Data of third parties. In this case you have to make sure that you have received corresponding permission and consent to provide their data in accordance with applicable legislation on Personal Data protection. Personal Data of third parties transferred by you belong to you and the Company will follow your instructions in respect of such data.

Who can gain access to Personal Data?

With observance of the above principles of handling Personal Data, your data may be transferred to the following categories of recipients:

- employees of the Company;
- national and / or international regulatory authorities, law enforcement bodies, central and local executive authorities, other official or state bodies or courts in respect of which the Company is obliged to submit information in accordance with applicable legislation on the basis of corresponding request;
- third parties in case if you express consent to the transfer of your Personal Data and such transfer is necessary for service provision within the frame of an agreement or contract concluded with you.

Trans-border transfer of your Personal Data

Your Personal Data is handled within the territory of the Russian Federation, in our systems placed under security at the Bi.Zone office.

If data transfer to a territory of foreign country does not have a legal basis or a receiving party fails to provide proper level of data protection, then data is transferred only on the basis of your written consent.

We perform trans-border transfer of your data to third parties if it is necessary for acceleration and improvement of your work with the Platform.

Use of cookie files

We use cookie files to facilitate the functionality of the Platform and adapt it to user's preferences. The Platform is able to read and place cookie files that allow to identify a user and remember important information about the user so as to make the Platform more convenient (for example, by remembering preferred settings). Cookie files can also be used for acceleration of your future work with the Platform.

We use the following types of cookie files:

- cookie files which are strictly necessary for access to the Platform and individual Modules;
- functional cookie files which are necessary to personalise your content in accordance with your activities in the Platform;
- cookie files on productivity which do not identify you individually but help us to assess the operation of the Platform and its statistics.

You can disable cookie files at any time and customise the browser to alert you about the receipt of such files. Please refer to the browser instruction to get more information about adjustment or change of browser settings.

Web Analysis

On the website we use such analytical services as Yandex.Metrika and Google Analytics. Yandex LLC and Google Inc. analyse, on our behalf, the way users interact with the website to assess its efficiency and further optimisation.

Storing your Personal Data

Your Personal Data are deleted once its purposes have been achieved or as soon as it becomes irrelevant or unnecessary. Nevertheless, in some cases we must keep your data until it is deemed necessary in accordance with legislation and international agreements.

Links to other websites

The Platform may contain links to other websites which are out of our control. We do not bear responsibility for their content.

Safety of your Personal Data

To protect your Personal Data, the Company:

- has appointed the persons responsible for arrangement of handling and protection of Personal Data;
- assesses risks and threats for handled data as well as applies measures for their protection;

- has taken relevant organisational and technical measures to protect your Personal Data against unauthorised or illegal handling and unintentional loss, destruction or damage;
- constantly analyses internal processes of handling and protecting your Personal Data;
- trains employees on the issues of information security and protection of Personal Data;
- ensures interaction with government bodies for Personal Data protection;
- processes your requests and applications.

Your rights as the subject of Personal Data

You as a subject of personal data have the following rights concerning your Personal Data:

- to correct submitted Personal Data if it is incomplete and (or) incorrect (Art. 14, FZ-152);
- withdraw consent to the handling of Personal Data with subsequent destruction of Personal Data (Art. 9, FZ-152);
- receive information concerning the handling of Personal Data (Art. 14, 16, FZ-152);
- restrict handling and delete Personal Data (Art. 14, 15, FZ-152);
- if you believe that your rights and interests have been violated, you can lodge a complaint (Art. 17, FZ-152); To contact us please send a letter to support@def.zone. We will do our best to respond to your request within thirty days. This period may be prolonged by another sixty days, if necessary, considering the complexity of the request or number of requests. In either case, we will inform you about the prolongation within thirty days.
- If you believe that your rights and interests have been violated, you are entitled to lodge a complaint to a corresponding regulatory body (Art. 17, FZ-152).

Exercising the above rights is possible only in case of unambiguous identification of the subject. We hereby inform you about your obligation to submit to us reliable Personal Data.

Changes

The Company can change this Privacy Policy from time to time without preliminary notice and any changes will come into force from the date of their publication in the Platform web interface.

Contact information

Please send your claims and requests to: support@def.zone.